



St. Gilgen
International
School | SALZBURG
AUSTRIA

Path of Excellence



Head of Arts



APPLICATION PACK FOR AUGUST 2023





EVERY CHILD HAS TALENT, AND
ST GILGEN INTERNATIONAL
SCHOOL WILL DEVELOP IT

Welcome to St. Gilgen International School

JOIN OUR NEXT CHAPTER

St. Gilgen International School (StGIS) is a co-educational boarding and day school for students aged 9 to 18. Since the founding in 2008 we have seen consistent year-on-year progress and growth across the entire school.

In May 2016, ownership of the school passed to a foundation of parents of the school community (Privatstiftung). This ownership model harnesses our community spirit and drives us to work together in a continued effort to improve our already excellent school.

In recent years, under this ownership and governance model, we have grown our student numbers, become an accredited IB MYP school, successfully completed CIS and IBDP re-accreditation and put in place systems and structures to ensure our long-term sustainable future. As a school, we are now focused on going from strong to stronger as we write our next chapter together.

As such, now is the time to join StGIS and become a part of something uniquely challenging and rewarding.

St Gilgen International School is a **friendly** and **purposeful** place to work; we aspire to high standards in a low threat atmosphere of collaboration and mutual support.

"A GOOD EDUCATION PREPARES
STUDENTS TO BE INDEPENDENT
THINKERS, WHO ARE CONNECTED,
CARING, INVOLVED, ETHICAL AND
RESPONSIBLE"

Martina Moetz
Head of School



Mission, Vision & Values

THE PATH OF EXCELLENCE

We empower students

Every student comes to us with their own unique knowledge, skills, energy and ideas. We provide our students with the tools and guidance to master their own educational path. However, we also recognize that young people need careful guidance and direction, and our small, safe and respectful community ensures that these essential conditions for learning are in place.

To reach their fullest potential

We believe that every student has talent and St Gilgen International School will develop it! It is not enough to just have potential, our students are encouraged to work hard and to believe that they can achieve more and go further.

Have a positive influence on the world

Our students will go out into the world, well prepared to be global citizens, who contribute, get involved, live responsibly and ethically, and build kind and caring communities.

To discover a lifelong love of learning

To live a worthwhile and meaningful life, it is essential that our students never stop the process of learning. This is the legacy that they will take from St Gilgen International School – to always be curious, interested, adventurous and engaged. We strive to ensure that every student is equipped and supported on his or her individual *Path of Excellence* and we never compromise on our three promises: **Excellence in care**, **education** and **activities**.



Our Location

AN OUTDOOR & CULTURAL PARADISE

Austria is a beautiful country which is both safe and nurturing. A unique feature of our school is its idyllic setting embedded in the village of St. Gilgen on Lake Wolfgang.

The beauty of our environment allows us to enjoy **exceptional opportunities** for outdoor adventure, including mountain biking, rock-climbing and hiking as well as sports such as skiing, sailing and horseback riding. Indeed, in the winter months students (and staff) can ski and snowboard every weekend. Our staff and students benefit from a healthy lifestyle with fresh, clean air, away from the hustle and bustle of towns and cities.

St Gilgen's proximity to the rich cultural centre of Salzburg offers our community the opportunity to experience top-class music and theatre. In addition we can enjoy weekend visits to the art galleries and museums of the beautiful cities of Vienna and Munich. StGIS is located in the village that was home to Mozart's mother.

Transportation links via the international airports in Salzburg, Munich and Vienna mean that access is straightforward from global destinations; in addition, Salzburg is served by an excellent European rail network.



Arts Department

BE CREATIVE WITH US

Arts at St Gilgen International School includes opportunities for integrated as well as de-screet study at IB MYP level, as well as Visual Art, Theatre and Music at IB Diploma level. In addition, our Primary Phase student also have a good exposure to Arts learning.

Moreover, as we re-bound from Covid, extra-curricular arts opportunities are now beginning to flourish again with recent performances, productions, and whole-school themed Arts events, as well as the peripetetic music programme.

The Arts Team is a diverse, dedicated and passionate group who are communitied to providing students with every opportunity possible to explore and develop their creative potential in a safe and supportive environment.



"CREATIVITY NOW IS AS
IMPORTANT IN EDUCATION
AS LITERACY"

Sir Ken Robinson

Overview of Role

HEAD OF ARTS (MUSIC TEACHER)

The Heads of Department at St Gilgen International School are responsible for the overall leadership of defined academic areas.

Arts departmental leadership requires a vision for growth in teaching and learning within the Arts department, a passion for pedagogy and learning strategies, clear curriculum direction, and guidance, and oversight of the professional development of teachers and other staff within the department. The Head of Arts will also be responsible for contributing to the Leaders of Learning meetings, and helping to shape the overall academic direction of the school. Moreover, the Head of Arts has an important communication and administrative role, acting as the primary point of contact between the teachers and other staff within their department, and the SLT.

In summary, the Head of Arts has the following principal areas of responsibility:

- Pedagogical leadership of the department, including curriculum development.
- Supporting professional growth and development for members of the department, with a continuous improvement in the quality of teaching and learning.
- Fulfilling key administrative and communication functions as required to ensure smooth day-to-day departmental operation.
- Developing and fostering a climate of collaboration and sharing within the department.
- Making decisions with the interest of the department at heart rather than personal preferences or challenges.
- Establishing and maintaining a climate of trust within the department.

The role of Head of Department comes with a responsibility allowance, and time remission.

Overview of Role

HEAD OF ARTS (MUSIC TEACHER)

The appointed person will have a standard classroom teaching commitment (Music up to IB Diploma level, preferably with Drama / Theatre as a second subject); this will include:

- Planning, preparing, delivering, and reviewing lessons across the full age and ability range.
- Assessing and reporting on student learning and progress in line with our Assessment and Reporting policy.
- Acting in additional capacities at school as required such as a Mentor Tutor, IB Diploma Extended Essay Supervisor, or IB MYP Personal project Supervisor.
- Attending and contributing to relevant departmental and whole-school meetings.
- Contributing to additional whole-school duties and cover as scheduled.
- Playing a full role in the co-curricular and Boarding aspects of school life; this will entail some evening and weekend commitments.
- Completing any other reasonable duties at a level commensurate with the post.

In addition, as applicable, the Music teacher / HoD would be expected to be lead, coordinate, and support a variety of significant extracurricular activities, events and facilities including (but not limited to):

- Annual Winter and Summer concerts
- Musicals, Primary productions and theatre evenings
- Inter-school celebrations, such as the inter-house sing
- Peripatetic music / instrumental teachers
- School performance venues including the Kino and local Mozarthaus
- Choirs, orchestra and bands

Important Note

- The overview of role here is indicative only; a full job description and terms and conditions relevant to the Arts Head of Department position, and the standard Music Teacher role are available on request.

Qualities & Experience

STRONG TO STRONGER WITH US

Essential

- A relevant Bachelor's degree, and excellent subject knowledge and passion.
- A recognized teaching qualification / qualified teacher status in Music.
- At least 2-years of teaching experience.
- Alignment with our school Mission, Vision and Values, and the mission of the IB.
- A 'risk-taker' with a growth mindset.
- A relevant degree, and recognized teaching qualification / qualified teacher status.
- Creativity and professional rigour.
- A passion for, and willingness to contribute to, the school's diverse co-curricular program.
- Enthusiasm for being part of a busy 24/7 boarding school, including activities and evening / weekend commitments as needed
- Excellent sense of humour, and a collaborative 'team player'

Desirable

- Relevant middle leadership experience or equivalent.
- Ability and willingness to teach an additional (second) subject; preferably Drama/Theatre
- IB Diploma and / or IB Middle Years Programme experience.
- Previous experience working in a boarding school (or similar residential) environment.
- Current, clean driver's license valid for use in Austria.

We Offer

- A 'close-knit' school community; built on strong relationships, where teachers, students and parents work together in a productive and purposeful environment.
- Inspirational location, excellent facilities, and stunning natural surroundings.
- A strong focus on professional development and growth within a collaborative atmosphere of **high standards** and low threat.
- The chance to live in a safe country with excellent public health care and other significant social benefits (including a good state pension scheme).
- The salary range is EUR 41,535 to EUR 60,125 in fulltime depending on qualifications and experience.

Application Process



JOIN OUR TEAM

To apply, please submit the following as one PDF document to our Human Resources Department (humanresources@stgis.at):

- A letter of motivation (1-page of Arial font 11)
- A full CV without gaps
- The names and contact information for at least 2 referees, one of which should be from your most recent employer

Long-list first round interviews will take place via video conference with the relevant Head of Department and SLT member. Short-list / second round interviews will involve an conversation with the Head of School and may also include a visit to StGIS in Austria if this is considered necessary.

Following the interview process, we aim to make a decision quickly and inform all short-listed candidates of the outcome as

soon as possible. A 'verbal' agreement will be expected at this stage, to be followed by contractual arrangements. Please note We reserve the right to appoint before the closing date if an exceptional candidate is found.

Data Protection

By submitting your personal data to St Gilgen International School as part of an application for employment, you consent to the lawful use of this data as reasonable and necessary within the normal expectations of the recruitment process. You also confirm that the personal data of any third parties (such as referees) is being provided with their consent.

Safeguarding and Child Protection

St Gilgen International School is fully committed to maintaining the safety and wellbeing of our students; as such, any offer of employment is subject to our safe recruitment practice.



St. Gilgen
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School

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St. Gilgen International School

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Accreditation and Membership



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