

We are looking for air ...

# SUPERVISOR/SCHOOL NURSE in our MEDICAL CENTER

ST. GILGEN INTERNATIONAL SCHOOL

The St. Gilgen International School (StGIS) is looking for a dedicated Supervisor/Nurse in the area of

# MEDICAL CENTER (w/m/d)

(in part-time, 20-35 hrs per week)

to provide comprehensive care for our students.

As a boarding school, we look after more than 90 pupils in our 3 residential houses, as well as over 130 day pupils. Our school is an all-day school and lessons take place between 8am and 4pm. Afterwards, the pupils can choose from a wide range of activities.

As a member of staff at the school, you should enjoy working with young people.

# **Tasks**

- Provide medical care to pupils and staff as required
- Providing first aid
- · Organising medical examinations/appointments
- Liaising with doctors and therapists
- Administering and managing medication
- Monitoring the immunisation schedules of pupils
- Liaising with the boarding staff
- Supporting pupils with special needs
- Knowledge of school laws, guidelines and the Austrian healthcare system (training is internal)
- Communication between students, parents and teaching/boarding staff
- Health prevention
- Health promotion
- Support for school events
- Planning of first aid courses for pupils and staff

Ischlerstrasse 13 | 5340 St. Gilgen, Austria Tel +43 6227 202 59 | Fax +43 6227 202 59 10

www.stgis.at | humanresources@stgis.at

## You offer:

- Healthcare and nursing assistant or similar training (also ordination assistant)
- fluent German
- very good English
- Good communication skills
- Experience in the healthcare sector
- Positive behavior
- Enjoy working with young people
- Sense of responsibility
- Independence

## We offer:

- Complete induction programme
- Opportunities for various training courses (first aid, etc.)
- Discounted lunch (excluding school holidays) during working hours
- Use of school facilities subject to availability and agreement
- Free fruits and coffee
- The annual calculation of working hours applies (free during school holidays)
- Fixed working hours (between 7:45 and 17:30)
- Public holidays and weekends off, except for 2-3 school events per school year
- International team of colleagues
- Gross annual salary from EUR 32,000 for employment of 40 hours per week
- Overpayment depending on qualifications



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