St. Gilgen International School
SALZBURG | AUSTRIA

SCHOLARSHIPS POLICY

Scholarships are awarded to give students who are exceptional in terms of previous achievement in academic or co-curricular areas the opportunity to attend St. Gilgen International School. The attendance of such students enriches the educational environment of the school and in so doing benefits all students.
The programme also expresses the school's commitment to access: because every award is means-tested, an exceptional student is not prevented from joining StGIS by financial circumstances alone.

PRINCIPLES

The following principles apply:

a) scholarships are always means-tested ensuring that financial support is only given to those who need it and facilitate the attendance at StGIS of students who otherwise would not be able to afford the full fees

b) scholarships are available to students of high academic achievement who have also demonstrated excellence in one or more of the following areas: arts (music, visual art, theatre), sport and adventure, leadership and service.

c) scholarships are available to applicants entering Grades 9 to 11, irrespective of nationality, religion or gender. No new scholarships are awarded for entry into Grade 12. A scholarship awarded on entry can be renewed up to and including Grade 12, subject to f. Applications for entry to Grade 8 and below can only be accepted under extraordinary circumstances. All scholarship applications must be completed by end of February for the following academic year. Incomplete applications cannot be considered.

d) scholarships are available for day and boarding students

e) scholarships are awarded as a % reduction in tuition fees only; lunch, uniform, laptops, optional trips, examination fees and all other extras are not covered by scholarships.

f) Scholarships are awarded for one year in the first instance and are renewed annually for each subsequent year subject to showing excellent effort, exemplary conduct, commitment to co-curricular activities and strong academic achievement.

g) Scholarships are awarded on entry to StGIS only and are not available to currently enrolled students. It is only under exceptional circumstances that the Head of School will recommend consideration of a current student to the scholarship committee.

h) Scholarships may not be combined with other fee reductions, including sibling discounts. As an award is a percentage reduction of the tuition fee, the amount payable will change if the school's fees change.

i) Scholarship interviews will take place before the end of March each year (typically aligning with spring break). The Head of School will inform parents in good timing if the conduct or progress of their son/daughter is such that scholarship renewal may be in question. Equally, should the student's conduct or progress deteriorate following the indication of scholarship renewal, the renewal can be reviewed and possibly, in alignment with the committee, revoked.

j) The school is not required to provide detailed reasons for an unsuccessful application. Unless otherwise required by applicable law, there is no right of appeal; the decision of the scholarship committee is final.

k) Decisions on new awards, renewals, reviews and revocations are taken by the scholarship committee, consisting of the Head of School and two members nominated by the St. Gilgen International School Privatstiftung. Parents are informed of the outcome by the Head of School at the beginning of April.

SCHOLARSHIP CATEGORIES

All applicants must meet the academic standard set out below and submit school reports for the last three academic years demonstrating consistent excellence, including in the core subjects.
In addition, scholarships are offered in the areas set out in principle b. In each area the following evidence is required:

a) Arts (music, visual art, theatre): a portfolio of recent work – recordings, compositions, artwork or performance video – and, where requested, an audition or portfolio interview.

b) Sport and adventure: evidence of achievement and sustained commitment, such as competition results, club or representative selection, and a reference from a coach.

c) Leadership and service: evidence of sustained leadership or service, such as roles held, service projects and community involvement, supported by a reference.

Academic standard: as StGIS is an IB World School delivering the Middle Years Programme and the Diploma Programme, the academic standard is expressed in IB terms. For new applicants this means achievement levels of 6 or 7 in the MYP. Where an applicant's current school uses a different grading system, the Head of School determines equivalence. For scholarship holders in the Diploma Programme, renewal requires predicted results in the highest band.

FINANCES

a) The funds available for scholarships are limited. Decisions on the overall resources allocated to the scholarship programme are taken with the priority of a healthy financial situation for the school in mind.
b) The funds allocated may be supplemented by funds donated by parents, alumni, associated companies and official scholarship sponsors.
c) Scholarships will typically be awarded for between 10% and 80% of the tuition fees. Only in exceptional circumstances will an award exceeding 80% of fees be made.
d) Means-testing: Parents of applicants will be required to indicate on the scholarship application finance form how much they can contribute to the fees during the period of their son/daughter's education at St Gilgen International School. Evidence such as pay slips, annual income statements, tax forms and/or company accounts must accompany an application for a scholarship.
e) Parents are required to provide updated financial information as detailed in d. annually, as a condition of renewal.
f) Parents must inform the school of any relevant change in their financial circumstances during the period of the award. Where necessary, the school may review the level of the scholarship.

SELECTION

a) Scholarship applicants will complete all of the interviews and tests that all applicants complete during the Admissions process.
b) Applicants must state their intention to apply for a scholarship at the outset, both in the application form and in the letter of motivation to the Head of School.
c) A complete scholarship application comprises the scholarship application form; the financial statement together with the supporting evidence set out under Finances d.; two references, one from an academic teacher and one from a coach, mentor or community leader; school reports for the last three academic years; evidence of co-curricular involvement; and, for applications in the arts, the portfolio described above.
d) Applications are screened for completeness and eligibility. If the Head of School deems it necessary, further interviews and assessments will be used to determine eligibility of scholarships.
e) Any falsification or misrepresentation of application material will result in immediate disqualification or, if discovered after an award has been made, withdrawal of the scholarship.

RENEWAL AND REVIEW

a) Academic performance and conduct are reviewed each term. Performance falling below the required standard may result in a probationary period or immediate review.
b) Scholarship recipients attend an annual scholarship review meeting with the Head of School.
c) Where exceptional circumstances such as illness or bereavement temporarily affect performance, the student or the parents may request special consideration, which the scholarship committee will take into account.
d) Scholarship recipients are expected to demonstrate respect for themselves, their peers, their teachers and the wider school community; a consistent record of positive behaviour; responsibility and integrity; and engagement in school life through leadership roles, clubs, service projects or sport.

COMMUNICATION

a) General information on the scholarship programme is published on the StGIS website, including the eligibility criteria, the application process and deadline, and details of how to request the scholarship application form and the financial statement.
b) All scholarship information that relates to individual students will be treated as highly confidential. Should a parent or student divulge information regarding their scholarship award, the scholarship may be revoked. Recipients are not expected to refer to their scholarship in ambassador activities. An unintended mention by a student will not in itself lead to revocation.
c) Scholarship offers/decisions are communicated in the beginning of April by the Head of School.
d) Community contribution and ambassadorship: scholarship recipients are expected to contribute to the life and the promotion of the school. This normally comprises support for several marketing and admissions events, such as Open Days, information evenings or campus tours, acting as a student ambassador and speaking about their experience; one written testimonial and one filmed or photographed student story each year; a contribution to school content once per term, such as a newsletter article, a blog post or a supervised social-media feature; availability for a reasonable number of photography or video production days; participation in press or media features arranged by the school; and an active role in the school's mentoring or buddy programme. Where reasonable and with advance notice, recipients may also represent the school at external recruitment activities such as education fairs or agent and partner visits. After graduation,

recipients are encouraged to remain engaged as alumni ambassadors, for example by sharing their university or career destinations.

e) Media consent: signing the school's media consent form is part of accepting a scholarship and covers the contribution set out in (d). For students under 18, consent is signed by a parent or legal guardian. With consent, the school may use the recipient's first name, image, likeness, voice, academic and co-curricular achievements and quotes across its marketing channels, including the website, social media, print, advertising, PR and recruitment materials, in line with the school's data protection policy and applicable data-protection law. Consent may be withdrawn at any time with effect for the future; withdrawal does not affect the scholarship, and alternative forms of contribution are then agreed with the recipient. Recipients are presented as students of the school; their scholarship status is not communicated.

f) Financial and personal information submitted with a scholarship application is processed solely for the purpose of assessing and administering the scholarship, is accessible only to those involved in that process, and is retained and deleted in accordance with the school's data protection policy and the GDPR.

Final version, November 2026. Reviewed and approved by Gert Fahrnberger (Chairman of the Board, St. Gilgen International School Privatstiftung), Martina Mötz (Head of School), Ellen Brasse (Head of Marketing & Admissions, Cognita Central Europe) and Nils Remmel (CEO, Cognita Central Europe). This version supersedes the policy of November 2023.